

Dear St. Michael's Parents:

I am writing on behalf of the St. Michael's administrative team to inform you about our new Chromebook insurance program, which I encourage you to opt into. As the school's Technology Coordinator, I noticed an increase in damaged and lost Chromebooks during the 2021-2022 school year. About 23% of students reported their Chromebooks as damaged or lost, and most of those students ended up being charged for replacement devices. Going forward, I'd like to give families peace of mind by providing the option to pay a yearly \$50.00 device insurance fee, instead of potentially spending \$319.00 to replace a damaged or lost Chromebook.

If you are interested in opting into our school's Chromebook insurance program, please email me at [kdocherty@stmichael.net](mailto:kdocherty@stmichael.net) so that I can ensure that our Business and Finance Director, Charmaine Lang, can add the annual \$50.00 insurance fee to your bill this year. I would like to clarify that if a student's Chromebook is damaged due to carelessness or negligence, they will still face consequences such as lunch detention and/or a write-up, regardless of whether or not their guardians have opted into paying the insurance fee. We expect them to develop a sense of responsibility for both school and personal property.

Please feel free to email me with any questions about this. It is my hope that this insurance program will give your family peace of mind, and save you from potential unexpected costs. I look forward to supporting the St. Michael's community in the 2022-2023 school year, and cannot wait to see the Upper School students thrive in the area of technology!

Sincerely,

Kelly Docherty